

Mackenzie County

Title	YEARS OF SERVICE AWARD PROGRAM FOR STAFF, COUNCILLORS, BOARD, COMMITTEE MEMBERS, FIRE DEPARTMENTS & VOLUNTEERS	Policy No:	ADM011
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Legislation Reference	Municipal Government Act Sections and 5(b)
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<p>Purpose</p> <p>To give recognition for years of service by staff, Councillors, Board, Committee members,, Fire Departments and volunteers for the dedication and commitment to the municipality.</p>
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POLICY STATEMENT

Statement:

- 1) The County wishes to acknowledge the contribution made by employees, Councillors, Board, Committee Members, Fire Departments, and volunteers towards the municipality by establishing a “Years of Service Award Program”.

GUIDELINES:

Procedure & Responsibility:

- 2) Staff, Fire Departments and volunteers recipients of the “Years of Service Award Program” shall be presented with a certificate of recognition at the completion of their 5th, 10th, 15th, 20th, and 25th years of service.
- 3) Council and Committee Board member’s recipients of the “Years of Service Award Program” shall be presented with a certificate of at the completion of their 4th, 8th, 12th, 16th, 20th year to align with election terms.
- 4) Full time staff of 5 year service will receive a gift valued at \$100.
- 5) Full time staff of 10th, 15th, 20th, 25th years of service shall be awarded as per the Collective Agreement.
- 6) Council, Board, and Committee members shall receive a gift valued at \$100 for 4 years of service plus \$25 per year for every additional year of service.

- 7) Should a retirement/resignation occur between the years listed above, the Chief Administrative Officer or designate has the option of giving recognition at a time deemed appropriate.
- 8) The Years of Service Awards shall be presented to the individuals receiving the awards at the annual Christmas Function, Firemans Ball, or Council Meeting.
- 9) A record is to be kept of all employees, Councillors, Board, and Committee members, Fire Departments, and volunteers to indicate the number of completed years of service.
- 10) Awards will be issued only after the completion of the years of service.

	Date	Resolution Number
Approved	Dec18/98	98-390
Amended	2021-25-26	21-05-466
Amended		